

SAMSUNG OFFICESERV CALL FORWARDS PROGRAMMING GUIDE

TO CHANGE OR PROGRAM CALL FORWARDS THROUGH SAMSUNG HANDSETS

If your phone has a button programmed, you can set the type of forwarding required by pressing one of the buttons. Otherwise, use the dialling codes as described below.

Cancelling Call Forwarding

To cancel any forwarding options you set (except Forward DND), dial [6][0][0].

Forwarding All Calls

- Dial [6][0][1].
- Enter the extension number, group number, or external number where your calls are to be sent
- Hang up after the attention tone.

Forward Busy

To forward calls arriving when you are busy on another call:

- Dial [6][0][2].
- Enter the extension number, group number, or external number where your calls are to be sent.
- Hang up after the confirmation tone.

Forward No Answer

To forward calls arriving when you are away from your desk (calls will ring and then be forwarded after a set time):

- Dial [6][0][3].
- Dial the extension number, group number, or external number where your calls are to be sent.
- Hang up after the confirmation tone.

Forward Busy/No Answer

If the Forward Busy and Forward No Answer options are both already set, calls are forwarded to the numbers specified for each of the options. You can select to have both options enabled at the same time.

- Dial [6][0][4].
- Hang up after the confirmation tone.

